



Vision: Transforming lives through learning.

DEC CHARGE: The District Executive Council (DEC) serves in an advisory capacity to the Chancellor. DEC advises the Chancellor on District policy development and governance issues, and on matters referred to the council by the colleges, District Services, and/or college/District standing councils or committees. DEC reviews and recommends items for the Governing Board meeting dockets.

DISTRICT EXECUTIVE COUNCIL

MEETING NOTES

Monday, December 4, 2017, 2:00–3:00 PM
Grossmont College Griffin Gate

Chair: Chancellor	Cindy Miles	<input checked="" type="checkbox"/>	Confidential Admin Rep.	Kim Widdes	<input type="checkbox"/>
VC Business Services	Sue Rearic	<input checked="" type="checkbox"/>	Confidential Employees Rep.	Cheryl Detwiler	<input checked="" type="checkbox"/>
VC Human Resources	Tim Corcoran	<input checked="" type="checkbox"/>	Academic Senate President-CC	Kim Dudzik	<input checked="" type="checkbox"/>
President-GC	Nabil Abu-Ghazaleh	<input type="checkbox"/>	Academic Senate President-GC	Tate Hurvitz	<input checked="" type="checkbox"/>
President-CC	Julianna Barnes	<input checked="" type="checkbox"/>	Classified Senate President-GC	Monica Blando	<input checked="" type="checkbox"/>
ASGCC President	Jesus Suarez	<input type="checkbox"/>	VC Workforce & Organizational Dev	John Valencia	<input checked="" type="checkbox"/>
ASGC President	Skyler Delacruz	<input type="checkbox"/>	Also Present:		
AFT Representative	Jim Mahler	<input checked="" type="checkbox"/>	Executive Assistant	Jennifer Danks	<input checked="" type="checkbox"/>
CSEA President	Rocky Rose	<input type="checkbox"/>			
Admin Assoc. President	Aaron Starck	<input type="checkbox"/>			

Discussion items	Action/Follow-Up
<p>A. Tuesday, December 12, 2017, Governing Board Organizational Meeting Docket</p> <ul style="list-style-type: none"> 4:00 PM Workshop-SSSP, Equity, Basic Skills (GC Health & Science Complex, upstairs lobby) 6:30 PM Open Session 	<p>Docket items reviewed:</p> <ul style="list-style-type: none"> 150—language will be added to begin bargaining with CSEA on the longevity issue 205—Tate reported they are in the process of redesigning the flow of information to include on the Academic Senate agenda regular Curriculum Committee updates/revisions. Kim stated updates go through their Senate 501—Tim reported on the Associate Dean to Dean reclassification; and Cindy said there would be additional positions added to this docket item 601—Cindy stated by law, these CCAP (dual enrollment) agreements require two months of Board review. Mahler said this agreement contains clearer language than prior dual enrollment agreements in that it specifies employees and employee units involved in the delivery of instruction. Mahler also said provision 4.9 should satisfy GUHSD concerns
<p>B. Warehouse and Mailroom Services</p> <ul style="list-style-type: none"> Memo dated November 27, 2017 PU1 and PU2 	<p>Sue presented the following:</p> <p>November 27 Memo:</p> <ul style="list-style-type: none"> Reviewed the November 27 memo and discussed prior misunderstandings about personal items coming to the District There was a recommendation to revise the 1st paragraph, 2nd sentence to read: "...and therefore, cannot process or receive any personal items" (and remove the rest of the language) <p>PU1 and PU2—Sue reviewed recommended revisions</p> <p>Tim also recommended that personal employee U.S. mail not come to the District due to identity theft precautions</p>

Discussion items	Action/Follow-Up
	<p>Operating Procedures—Sue reported that operating procedures (OPs) and Forms Depot are being reviewed and updated and that some of the updating is being taken care of through Workday.</p>
<p>C. Status of Year-End and Audits</p>	<p>Sue reported the following:</p> <ul style="list-style-type: none"> ▪ The 311 Report was filed late due to Workday implementation (State was notified) ▪ The State will be notified that due to the late filing of the 311 Report, the audits will be filed late (pending auditors review)
<p>B. Board Policies/Administrative Procedures</p> <p>1st Read (5-Year Review with Revision)</p> <ul style="list-style-type: none"> • BP 1300 Educational Philosophy <p>2nd Read (5-Year Review)</p> <ul style="list-style-type: none"> • BP/AP 7265 Emeritus Status <p>Pending Final Review</p> <ul style="list-style-type: none"> • BP/AP 3505 Emergency Preparedness and Management Plan • BP/AP 3550 Drug-Free Environment and Drug Prevention Program • BP/AP 3720 Computer and Network Use • BP/AP 3820 Donations and Gifts • BP/AP 6307 Debt Issuance and Management (New) • BP/AP 6450 Wireless or Cellular Telephone Use • BP/AP 7270 Student Workers 	<p>BP 1300—will return in January for a final read. Revise the last statement to read, “development and success of our students.” [done]</p> <p>BP/AP 7265—Tate reviewed and found no changes necessary; Kim will review and get back to Jennifer. This will return to the January meeting for another read.</p> <p>BP/AP 3550—Tim reported the law requires the effects of alcohol to be included. He will send the revision to Jennifer for the January meeting.</p>
<p>C. Next Meeting</p>	<p>Monday, January 8, 2018, 2:00–3:00 PM, Cuyamaca College Student Center, I-209</p>